

ROCKVILLE COMMUNITY CHORUS BOARD MEETING  
Wednesday, 23 January 2008 7:30 PM

Present:

Donna Hutten, President...  
Daryl Newhouse, Treasurer.  
Hilbert Hubble, Secretary.  
Heather Collier, Member-at-Large.  
Justine Cowan, Publicity.  
Jean Provost, Librarian.  
Jan Aamodt, Co-Librarian.  
Julie Farrell, City of Rockville.  
Brian Seith Director.  
Bob Hedrick, Chorus Member.

Absent: Ginny Frank, Vice President.

1. Review of Financial Status. The Treasurer reported that contributions and dues were up and that we have a positive bank balance. Hilbert Hubble moved to approve the Treasurer's report, seconded by Jean Provost.
2. Review of Spring 2003 Calendar/activities. Jean Provost announced that the Singers will sing on Thursday, 22 May at the Rockville Town Square. He is also looking at the Lutheran Home for a May 11 or 19 concert. Justine Cowan will approach the Hebrew Home for a possible event. Brian Seith discussed the possibility of a joint concert with another chorus. The suggestion was met with favorable response.
3. Preparation and coordination. Heather Collier talked about more orderly auditions. The chorus needs to be reminded not to ask Dick Gilbert for practice during the break. Volunteers are needed for audition evaluations. This will be discussed with the chorus during the pot luck dinner. Sing up sheets will be provided for 7 April auditions.
4. Marketing. Publicity for the 10 February concert for the Rockville Community Ministries was discussed and Jean Provost will provide flyers.
5. Annual Evaluation. Discussion centered on the possible use of an on-line survey at the end of the semester. Justine Cowan will see how much it will cost.
6. Election Planning. A nomination committee is needed. The positions will be discussed during the pot luck dinner.
7. Photos for Media Use. The need for a new publicity photo was discussed, and it was proposed to take a photo of the singers at the 10 February concert.
8. Program Design and Timeline. Discussion centered on a design consistent with the flyers and the program. The City of Rockville will print but needs the flyer by 31 March.

The program draft needs to be completed by 12 May, with a list of chorus members by 5 May.

9. Attendance. There was a discussion concerning the taking of attendance by the section leaders. Members should be encouraged to let their section leader know when they will be absent. Section leaders should take attendance and if chorus members miss multiple rehearsals in a row, they should inform the director.

10. Music storage. The space for storing our music will soon be available. At least one file cabinet has been donated.

11. Hilbert Hubble suggested that a history be written based on the collection of old minutes so that they may be retired. He will contact Neil Green for input.

12. Jean Provost moved and Hilbert Hubble seconded a motion to adjourn, there being no further business for the Board, the meeting was adjourned at 8:55 PM.